

Teaching Experience for Ph.D. Students

(Approved by the University Academic Council on December 12, 2014. Decision No: 2014/12).

Advanced level Ph.D. students can teach a small section of a course to gain teaching experience.

Conditions under which a course can be taught by Ph.D. students are as follows:

- Teaching is not a right but a privilege for Ph.D. students. Only selected Ph.D. students are provided this opportunity.
- Teaching is part of Ph.D. training. As such, students do not receive extra payment in exchange for teaching.
- Ph.D. candidate should have passed the Ph.D. qualifying exam and must have good standing in the program in order to be considered to teach a course.
- Ph.D. students cannot teach more than 1 course per semester; the total number of courses to be taught during their entire stay in the Ph.D. program cannot exceed 2.
- The course to be taught should be a small section of an undergraduate course concurrently taught by a faculty member. The sole purpose of teaching the small section of the course is to provide a teaching opportunity for Ph.D students.
- Ph.D. student should go through an advanced level KOLT training to teach the course.
- Ph.D. student who are interested in teaching a small section of a course should follow the below procedure in the stated order:
 1. Student receives the approval of his or her thesis advisor to teach a course.
 2. Student receives the approval of the Graduate School Executive Council.
 3. Student receives the approval of the faculty member who is teaching the larger section of the course.
 4. Student and Faculty jointly teaching the course receive the approval of the Dean of the College that the course belongs to.
 5. The Ph.D. student's name is sent to the Registrar's office to open a section in his or her name.